



AUSTRALIAN CAPITAL TERRITORY
CIVIL & ADMINISTRATIVE TRIBUNAL

Application for Resolution of a Dispute Under the *Residential Tenancies Act 1997* Division 6.5A Protection Orders

ACAT File Number:

APPLICANT'S CONTACT DETAILS

(for multiple applicants attach details on a separate page) (Note: you must be a tenant or living at the premises as your home and have a protection order from the Magistrates Court)

Name/s:

Address:

Are you the: Tenant Occupant

Preferred Phone Number:

Alternate Phone Number:

Email:

(preferred address for service)

APPLICANT'S REPRESENTATIVE DETAILS (if any)

(any representative that is not a lawyer should file an Authority to Act for a Corporation or Power of Attorney providing authorisation to represent the applicant)

Name:

Address:

Preferred Phone Number:

Alternate Phone Number:

Email:

(preferred address for service)

FIRST RESPONDENT'S / LESSOR'S CONTACT DETAILS

(note: the First Respondent is the Lessor. For multiple respondents attach details on a separate page)

Name:

Address:

Preferred Phone Number:

Alternate Phone Number:

Email:

(preferred address for service)

SECOND RESPONDENT'S DETAILS

(Note: the second respondent is the respondent to the protection order)

Name:

Address:

Preferred Phone Number:

Alternate Phone Number:

Email:

(preferred address for service)

THIRD RESPONDENT'S DETAILS

(Note: the third respondent is any other existing tenant)

Name:

Address: Preferred Phone:

Number: Alternate Phone:

Number:

Email:

(preferred address for service)

RENTAL ADDRESS / ADDRESS OF PREMISES IN DISPUTE

Address:

Suburb:

THE APPLICANT APPLIES FOR THE FOLLOWING ORDERS:

Termination of tenancy

Lessor to enter into a new lease

Liabilities of the parties in relation to the bond

BOND DETAILS:

Was a Bond paid? Yes No

Amount of Bond \$

Was Bond lodged with Office of Rental Bonds?: Yes No

Has the bond been disbursed? Yes No

If yes, to whom? Lessor/s Tenant/s

What is this dispute about? Please set out a brief history of the dispute (attach a separate pages if insufficient space).

Orders sought. Please describe the orders you want ACAT to make including the details of any amounts that you want paid to you.

Is an Urgent hearing required? Yes No

Availability
Please state the times or dates that you or your representative are not available for conference or hearing:

Please complete the attached Checklist for Applicants prior to lodgement with ACAT.

The applicant certifies that the address details provided in this application for the respondent/s are the most current available to the applicant and believes that service of documents to this address will most likely result in the respondent/s receiving them.

Signature of applicant / applicant's
representative:

Name of applicant / applicant's
representative:

(Any representative who is not a lawyer must be properly authorised by Authority to Act for a Corporation or Power of Attorney)

Checklist for Applicants

Lodgement of an Application for the Resolution of a Dispute under the *Residential Tenancies Act 1997* Division 6.5A Protection Orders

Application for the Resolution of a Dispute form (available at www.acat.act.gov.au) has been correctly filled out including:

- Your name and full contact details, including email address is complete
- Each respondent's name, full current postal address is completed
- Details of rental address or address in dispute is provided
- The nature of the dispute is clearly identified
- Times and dates that you or your representative are not available for any conference or hearing advised
- Form is signed and dated by the applicant or the applicant's authorised representative

Where you are seeking substituted service, for example you want documents give to a respondent by email, not by post, you must complete an Application for Interim or Other Orders form (available at www.acat.act.gov.au).

A copy of the protection order from the ACT Magistrates Court is attached.

A copy of the tenancy agreement is attached (if you are a party to the residential tenancy agreement).

If suppression of your contact details is required, an Application for Interim or Other Orders form is attached.

If applicable a Power of Attorney or Authority to Act for a Corporation form is completed and provided with the application. A representative who is not a lawyer must be properly authorised.

Copies of all documents that you will rely on for your application is attached. Examples include:

- correspondence between parties; and
- bond lodgement form.

The correct number of copies have been prepared to accompany the original application at lodgement: on for each party and on for the Tribunal.

The correct lodgement fee is ready to be provided with the application. The ACAT accepts cash, bank cheque and credit card payments over the front counter; and bank cheque, money orders and credit card payments by post.

If applicable, *Request about Payment of Fees* form if you believe that the payment of fees will cause you hardship and you wish to apply for a waiver or deferral of fees (see form for more detail at www.acat.act.gov.au)

If applicable, *Exemption from Paying Fees* form with a copy of your current commonwealth-issued card (see form for more detail at www.acat.act.gov.au/fees)